

MAIN FACS “TIPS & TECHNIQUES”

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IMPORTANT: This issue contains important operating information for all users of RSTARS and ADPICS. Please distribute promptly.

In this issue:

- **CHANGES TO EFFECTIVE END DATE AND UB INDICATOR ON 20 APPROPRIATION NUMBER PROFILES**
- **YEAR-END SPECIAL PROCESSING – BUILDING LEASE PAYMENTS (BLP)**

CHANGES TO EFFECTIVE END DATE AND UB INDICATOR ON 20 APPROPRIATION NUMBER PROFILES

Changes to the Effective End Dates and UB Indicators on 20 Appropriation Number Profiles will be in production the afternoon of Tuesday, September 4, 2007. The following table illustrates the changes by appropriation type as approved by the Office of Financial Management.

Appropriation Type	AY 07		AY 97-06	
	Effective End Date	UB Indicator	Effective End Date	UB Indicator
1	5/15/08	1	No Change	1
2	No Change	1	No Change	1
3	No Change	No Change	No Change	No Change
4	No Change	No Change	No Change	No Change
5	5/15/08	1	No Change	1
6	No Change	1	No Change	1
7	9/30/08	2	9/30/08	2
8	9/30/08	2	9/30/08	2
9	9/30/08	2	9/30/08	2

YEAR-END SPECIAL PROCESSING – BUILDING LEASE PAYMENTS (BLP)

For 10/1/07 Building Lease Payments (BLP), agencies need to change the Direct Voucher Effective Date on the Initiate Payments page to 10/1/2007 **prior** to “hitting” the Pay button. This will ensure that the 10/1 BLP payments go to the correct Appropriation Year (2008). However, until an agency’s appropriation bill has been enacted, Appropriation Year 2008 payments cannot be made.